



Phlebotomist

Position Purpose:

Perform all lab duties in an exemplary fashion. Possess a positive attitude while following all Allegro Pediatrics policies and procedures. Maintain a positive working relationship with staff, managers, director and physicians.

Reporting Relationship:

This position reports to the Clinic Manager.

Responsibilities include, but are not limited to:

- Drawing labs such as blood and urine on patients in clinic
- Thorough knowledge of all laboratory equipment
- Proficient at checking orders and documenting results in current
- Electronic medical record
- Autoclaving for clinic
- Complete understanding and accurately performing CLIA-waived tests
- Ordering laboratory supplies
- Cleaning lab
- Must attend 80% of all monthly staff meetings
- Must complete all on-line trainings
- Must work in any-all Allegro Pediatrics clinics as needed
- Must work on weekends and holidays as scheduled
- Must work a minimum of 36 hours per week on average

Qualifications:

- Graduate of a certified phlebotomy program
- Must have a Washington State Department of Health Medical Assist – Phlebotomist certificate.
- Dependable transportation
- Understanding of laboratory procedures and tests
- Working knowledge of current electronic medical record

Please send cover letter and resume to: Resumes@allegropediatrics.com or fax to: 425-460- 5625 to apply.